

APPENDIX A

Administrative changes made by Alison Hartley (Monitoring Officer) using delegated powers:

Reported to Council December 2022

Date of Change	Document Changed	Brief description of change	Authorised by
April 2022	Part 4.6 - Finance Procedure Rules at paragraph 6(b)	Footnote added to - Approval of major disposals "1 The principal method of disposal for a lease extension granted over 7 years pursuant to a request under the Leasehold Reform, Housing and Urban Development Act 1993 is determined by statute and therefore does not require executive approval."	Alison Hartley
July 2022	Amendments at Part 3.3 - Responsibility for Executive Functions	To reflect the changes made to the individual portfolio of the Leader of the Council and The Deputy Leader of the Council.	Alison Hartley
July 2022	Part 7 - Management Structure	Updated with the current senior management structure chart.	Alison Hartley
August 2022	Part 4.8 - Rules of Procedure - Officer Employment Procedure Rules.	The wording "Monitoring Officer and Chief Finance Officer" has been added to paragraph 7, and footnote to comply with legislative requirements.	Alison Hartley